High-Level Phases

Phase 1: Pre-Build

The global VPFO masthead and footer is designed, the IA and technical plans are developed for the intranet and the new *Building and Spaces* tool. Development setup is completed.
Timeline: 3-4 months

Development Setup
Establish access and processes around developing for the UBC CMS environment and the Gutenberg (block-based) CLF theme
→ Setup Complete

Global Navigation System
The strategy for navigation, menus and mastheads throughout the portfolio is designed for a consistent, branded experience.
→ Brand and Navigational Strategy Defined

Intranet
The gated content inventory is developed so VPFO will know what is to be moved into the intranet. The IA is defined to provide a structure for your content dependant on user group. Technical investigations and plans are complete.
→ Planning Complete

Buildings and Spaces
A new IA is developed that consolidates the data between Learning Spaces, Building Manager Lookup, SRS Amenity Lookup. Technical investigations and plans are complete.
→ Planning Complete

Phase 2: Building and Spaces Database, Learning Spaces, Finance

A new *Buildings and Spaces* database is developed. Learning Spaces and Finance are both built on UBC's WordPress multisite using Gutenberg block-editor.
Timeline: 7-9 months

Buildings and Spaces Database
Consolidated data from Learning Spaces, Facilities, and SRS
→ Database Built

Finance
Development and migration
→ Finance Launched

Learning Spaces
Migrate and rebuild on Wordpress and Gutenberg
→ Learning Spaces Launched

Phase 4: VPFO and Campus Security

The vpfo.ubc.ca website is rebuilt with a task-oriented navigational strategy that is reflected throughout the menu structure, features, and content. This will transform how people are engaging with you and position the VPFO brand as a user-focused leader in service delivery. The auxiliary Campus Security website is rebuilt.
Timeline: 4-6 months

Campus Security
Update with Gutenberg
→ Campus Security Launched

VPFO
Design, development and migration of new and improved VPFO website. Interim CWL-gated content solution while portal is being developed.
→ VPFO Launched

Communications & Engagement
Consolidate and sunset property

PMO / Operational Excellence
Consolidate and sunset property

Phase 5: Facilities and SRS

The child-related sites of the two remaining service pillars are consolidated and a simpler ecosystem to govern is achieved.
Timeline: 4-6 months

Facilities
Consolidation, development and migration

Building Operations
Consolidate and sunset property

Energy & Water Services
Consolidate and sunset property

Infrastructure Development
Consolidate and sunset property

Safety and Risk Management
Consolidation, development and migration

Safety Committees
Consolidate and sunset property

Emergency Preparedness
Consolidate and sunset property

→ Websites Launched

Phase 6: Enhancements

VPFO continues to measure and implement UX improvements throughout its digital ecosystem for optimal service delivery.
Timeline: TBD

Learning Spaces Website Consolidation
Move existing Learning Spaces content into Facilities and sunset standalone site

Intranet Enhancements
Azure Knowledge Base, content optimization, new features and tools

UX Task Improvements
Testing and refinements to improve user experience in key areas

Content
Improvements to readability and comprehension. Could use user testing.

Phase 3: VPFO Intranet

UBC staff are provided with a tool that helps them do their jobs–it is the source of information relating to Finance, Facilities, and Safety. User groups have access to a compendium of materials they need, support where it matters, and streamlined connections to other portals in the UBC environment.
Timeline: 6-12 months
Note: Phase 3 can happen in tandem from Phase 2 to Phase 5

Intranet
Design, development and migration. Governance and change management planning.
→ Intranet Built

VPFO Internal Support Services
Communications and Engagement, PMO, and HR gated content is added to the Intranet.
→ Intranet Fully Launched

UBC Service Pillars
Gated content from Finance, Facilities, and SRS is moved into the intranet.
→ Remove CWL-gated solution on Finance

• Implementation TBD during Pre-Build